Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	CD is used to store	Audio file	Video file	Data file	All of these	D
2	Hard copy is output of	Monitor	Printer	Scanner	None of these	B
3	Binary coding system consist of	1 - 100	0 and 1	Alphabets	Both alphanumeric	B
4	Primary memory is divided into	RAM	ROM	CACHE	All of these	D
5	.... is the smallest sized scanner to scan text matter.	Bar-code device	Portable Scanner	Xerox	Flatbed Scanner	B
6	In MS Word You can add page break using	Ctrl + Enter	Enter	Shift + Enter	Alt + Enter	A
7	Arial, Times New Roman are the example of	Word Art	Fonts	Font Styles	Indent	B
8	In Ms-word spelling mistakes displayed with the .... color	Red	Green	Yellow	Black	A
9	We can use .... to write any Note instruction or any additional text.	Text Box	AutoSum	Sort & Filter	Find & select	A
10	Baud Rate is measured in .... form.	Bytes per Second	Bytes per Minute	Bits per Minute	Bits per Second	D
11	In MS-Excel, using name manager, we can .... selected cell range.	Name	Rename	remove name	All of these	D
12	Using .... function we can check around 32 conditions.	AND	AVERAGE	NOT	SUM	A
13	Which is a correct answer for =lower("clean India") in MS Excel 2010 ?	Clean india	CLEAN INDIA	Clean India	clean india	D
14	.............................is used to show the full contents (text/Number)in any column.	Autofit Column Width	Autofit Row	Row Height	column width	A
15	.... sorting method is used for Z to A sequence.	Ascending	Descending	Vertical	Horizontal	B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
16	.... is the shortcut key to open a PowerPoint presentation.	Ctrl+O	Ctrl+N	Ctrl+S	Ctrl+M	A
17	We can insert Object like .... in a slide from insert tab.	Shapes	Text	Document	Slide	A
18	While the slide show is running .... option will show the next slide.	Next	Previous	Go	Pointer	A
19	To create a presentation based on pictures .... can be used	Chart	Photo Album	Clip art	Shapes tool	B
20	In PowerPoint, additional slide can be added using .... option	Master slide	Main slide	New slide	None of these	C
21	Emails sent to other accounts are shown in .... menu.	Inbox	Spam	Sent Item	Trash	C
22	Fifth generation computers use...........................	Vacuum Tubes	Transistors	Artificial Intelligence	Laser rays	C
23	GUI is graphical user interface	TRUE	FALSE			A
24	To show Large Network site .... domain code is used.	in	net	com	gov	B
25	.... Cables are more safe than coaxial cables.	Fiber-Optic	Twisted optics	Shield Twisted optics	None of these	A